



**GILA COUNTY**  
**SUB-GRANTEE FOR COVID-19 INCIDENT MANAGEMENT SUPPORT**  
**REQUEST FOR PROPOSALS NO. 072920**

**ADDENDUM #1:**

**DATE: 09/02/20**

**CLARIFICATIONS:**

1. **Question:** What is the current EOC structure and existing staff positions for the County?  
**Answer:** Gila County follows NIMS and ICS. Due to staffing limitations we currently have a contract Incident Commander, and internal EOC Manager, and a contractor Logistics Chief. Additionally, our COVID-19 team includes a PHEP Coordinator, 2 Communicable Disease Coordinators, one contract tracer and one temp contact tracer that is borrowed from other programs
  - What days of the week do you anticipate the EOC being staffed?  
Our EOC is staffed Monday through Friday with occasional Saturday work (usually for warehousing and shipping/receiving.
  - What are the estimated working hours per month?  
We are assuming it could be 2 to 4 full time positions with the ability to expand to more with additional contact tracers and or disease investigators.
  - How many staff do they anticipate the consultant team to bring to the table?  
Probably 2-4 with the ability to expand and contract based on investigation and contact tracing needs.
2. **Question:** Will the response be centralized in the county seat or across the county (split by population centers, etc.)?  
**Answer:** The response is centralized in Globe, AZ. However, our blitz testing and logistics section work throughout the County consistently.
3. **Question:** As a fast-growing county that is part of the Phoenix metro area, what is the anticipated level of involvement with the region?  
**Answer:** We are part of the Central region and work very closely with MCDPH and PCDPH as well as AzHHA and AzCHER. There is an extensive list of weekly meetings with our local and regional partners.

4. **Question:** Please clarify if this effort is strictly for COVID-19 response or is this contract anticipated to help support other efforts where the EOC is activated (i.e. Forest fires etc.)  
**Answer:** This RFP is specifically for all aspects and phases of COVID-19 response. Our EMPG program continues to focus on fires, floods, and other EMPG deliverables.
5. **Question:** In terms of mobilization, will the County be providing facilities, or will the Consultant be required to rent, lease or build EOC operations centers? If so, how many locations are anticipated? Would the consultant provide all furnishings/equipment?  
**Answer:** We have an EOC that can be utilized, though it is shared during fire events. There is additional space at our facility depending on consultants needs and how large the scope of the project or outbreak becomes. I do not foresee consultant being required to rent space, however if there is a strategic reasoning then we would consider that idea. We do not have furnishings or additional staff equipment.
6. **Question:** Would the County consider modifying the scope to include the training of County personnel?  
**Answer:** The department currently has a full staff trained in public health and emergency management; we simply do not have the staff flexibility to expand to the current fire situation as well as pandemic response. Training flex and temp staff would be expected, but most current county staff are already well-versed on EOC and preparedness procedures.
7. **Question:** Would the County consider an electronic submittal?  
**Answer:** Gila County does not currently accept electronic submittals and would not consider it at this time.